

## Internship opportunities at Vietnam Initiative for Energy Transition

2020 – 04 - 10

Vietnam Initiative for Energy Transition (VIET) is a think-tank based in Hanoi with the mission to *accelerate the Energy Transition process in Vietnam towards a low carbon economy based on renewable energy sources and energy efficiency.*

Our main objective is to deliver fact-based analysis on key drivers for the energy transition and provide a platform for discussions on technological, economic and policy aspects of the Vietnamese energy sector. We also focus on broader information and communication exchange towards the public. Established in August 2018, we are the first high-level think tank in Vietnam specialized in the energy transition and climate policy.

We are looking for qualified interns working in the following fields.

Duration: 3-6 months, start from 22 April 2020

Benefits:

- Work in an international environment.
- Opportunities to be trained professionally on energy fields.
- Monthly salary

### 1. Internship with focus in technology

Description:

- Supporting the development and implementation of technical studies, market or demand analyses
- Conducting data collection, inventories, calculating greenhouse gas emissions

Preferred Qualifications and Skill:

- Basic knowledge of thermodynamics, refrigeration technologies or energy efficiency
- Advanced knowledge in MS Excel, Access and database management (SQL)
- Interested in international cooperation and climate policy
- Fluent in English is an asset

## 2. Internship with focus in communication

Description:

- Writing and editing of texts and presentations
- Manage of company and project websites including social media

Preferred Qualifications and Skill:

- Quick grasp of technical topics
- Interest in international cooperation and climate change policy
- Proficient use of English in both oral and written forms

## 3. Internship with focus in IT

Description:

- Support for in-house IT processes
- Installation of hardware and software

Preferred Qualifications and Skill:

- Started or recently completed higher education or FH degree program in a field relevant to your internship
- Extended Excel, Access, and Database Knowledge (SQL)
- Knowledge of MS Office365, especially MS Sharepoint and MS Teams
- Experience as network administrator
- Knowledge in Powershell / scripting, Python is desirable
- Independent, flexible and responsible way of working

### How to apply

The positions are based in Hanoi and available immediately. The selection process is competitive. Shortlisted candidates will get opportunities to meet with the team and VIET's leaders.

Application documents:

- Curriculum Vitae
- Letter of motivation
- Other supporting documents

Application deadline: 19 April 2020

Interested candidates are invited to send their applications to Mr. Tong Minh Quan via [quan.tong@vietse.vn](mailto:quan.tong@vietse.vn).